



BRIDGE RIVER INDIAN BAND

P.O. BOX 190, LILLOOET, BC V0K 1V0 ● PH: (250) 256-7423
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JOB POSTING LANDS MANAGER

Situated along the scenic shores of the majestic Fraser River and Bridge River, this is an amazing opportunity for the right candidate to live and work in one of British Columbia's greatest natural landscapes. The town of Lillooet provides all the amenities needed for healthy living, shopping, recreation, medical, schooling, and outdoor adventures. The area is well-known for its vineyards and vibrant agricultural prominence nestled within the Fraser river valley with real-estate properties and hobby farm opportunities possible.

You will be supported by a multidisciplinary team of season skilled technicians and specialists in forestry, fisheries management, mapping, monitoring, cultural heritage protection and enhancement to name a few. Additional responsibilities range from overseeing the lands operations, receiving and managing referrals, directing staff, attending meetings and working closely with administration and leadership in the effective stewardship and protection of Xwísten's Territory (the "Territory"). This is a fulltime salaried position with generous group health benefits and pension provided. Relocation assistance will be considered. Training and professional development provided. Some travel may be necessary.

Duties and Responsibilities

- Manage and oversee the Xwísten lands office department, staffing and operations.
- Oversee all activities related to resource development in the Territory.
- Supervise, mentor, support and direct the lands and fisheries staff
- Provide lands and resources information and updates to the Chief & Council on a regular basis
- Evaluate land use and developing protection policies, guidelines and provided leadership recommendations
- Maintain files on land and land use within the Territory.
- Oversee the lands referrals system tracking system and responding to referrals.
- Keep records of all lands related matters
- Utilize appropriate project management techniques to meet deadlines
- Participate in meetings and negotiations, and develop agreements with government and proponents.
- Manage program and project budgets and expenditures
- Complete reporting as may be needed.
- Manage all files and documents effectively.
- Stay informed and up to date with trends, techniques and issues in land management
- Participate in policy reviews, symposiums, activities and/or meetings
- Prepare for and make public and private presentations to large and small audiences.
- Other related duties as may be assigned by Chief & Council and or Administrator.

Preferred Qualifications

- Post-secondary degree in natural resource management, finance, governance or other related field or an equivalent combination of training and experience.
- Training or experience in developing and managing budgets and project management.
- Knowledge and experience of working within an Indigenous environment.
- Knowledge of Indigenous Title and Rights
- Knowledge of natural resource disciplines, activities and permitting.
- Solid understanding and knowledge of relevant environmental legislation and regulatory requirements
- Well organized with excellent time management and multitasking abilities.
- Excellent verbal, written, and interpersonal skills
- Ability to write proposals and/or apply for grants
- Proficient in Microsoft Office and other database platforms.
- Level 1 First Aid and Transportation Endorsement an asset.
- Physically able to work in all-weather conditions and walk on uneven terrain at times and lift objects.
- Possess a valid BC Class 5 driver's license with clean drivers abstract

Salary Range: \$72,500 - \$90,000 minimum and depending upon experience

Deadline: January 12, 2024

Please submit your Cover Letter and Resume to:

**Gary Forsyth, Administrator
Bridge River Indian Band
P.O. Box 190, Lillooet BC, V0K 1V0
Fax: 250-256-7999**

While we welcome all candidates, only those selected for an interview will be contacted