



BRIDGE RIVER INDIAN BAND

P.O. BOX 190, LILLOOET, BC V0K 1V0 ● PH: (250) 256-7423

ADMIN FAX: (250) 256-7999 ● HEALTH FAX: (250) 256-2443

Job Posting

EARLY CHILDHOOD EDUCATOR

Full Time Permanent Position

Bridge River Head Start / Daycare Program is seeking an individual to commit to providing high quality care to children aged 0-6 years with interest in working in a unique program and ensuring that there is use of best practice provided during the program delivery.

Duties & Responsibilities:

- Ability to work with parents, children, and elders
- Must Participate in all aspects of the program including outdoor activities, luncheons, community functions and workshop / training opportunities
- Strong communication skills (Oral and Written)
- Strong computer skills an asset (Email, Word, Excel, PDF, PPT, Outlook, Fax, Photocopier, Scanner)
- Assist with administrative duties (or willing to learn) report writing, filing, proposal writing, daily attendance, invoice writing as per parent/guardian and government agencies, etc.
- Apply St'at'imc cultural values and benefits to all aspects of daily programming
- Work flexible hours and willing to attend conferences & professional development programs, sometimes outside of office hours
- Chaperone all trips, Driving Bridge River Head Start / Daycare vehicle as needed
- Maintain the cleanliness and service Bridge River Head Start / Daycare vehicle routinely
- Other duties as assigned by Headstart/Daycare Supervisor, Health Manager, Administrator and Chief and Council

Qualifications:

- Early Childhood Education License to Practice
- CPR Infant First Aid
- Clear Criminal Record Check
- Current on all immunization shots
- Food Safe Certificate
- Class 4 Drivers License preferred
- Speak the basic St'at'imc words and commands an asset (or willing to learn)
- Knowledge of St'at'imc Traditions and Culture an asset

Wage: \$23.00 to \$25.00 per hour minimum and depending upon experience

Deadline: Open till filled

Please submit your Cover Letter and Resume to:

Gary Forsyth, Administrator
Bridge River Indian Band
P.O. Box 190, Lillooet BC, V0K 1V0
Fax: 250-256-7999

While we welcome all candidates, only those selected for an interview will be contacted