



BRIDGE RIVER INDIAN BAND

P.O. BOX 190, LILLOOET, BC V0K 1V0 • PH: (250) 256-7423
ADMIN FAX: (250) 256-7999 • HEALTH FAX: (250) 256-2443

Job Posting

CULTURE AND LANGUAGE COORDINATOR

Full Time Position

Bridge River Indian Band is seeking a Culture and Language Coordinator to support community-driven language and cultural revitalization work under the First Peoples Cultural Council (FPCC) Roots Language Program. This role supports Elders, language instructors, and cultural workers, and helps keep language activities organized, respectful, and well supported. The Culture Language Coordinator works closely with the Social Development Manager and the Roots Language Consultant to ensure activities reflect community priorities and meet FPCC Roots reporting requirements.

Duties and Responsibilities:

- Promotes and creates opportunities for language learners to connect with fluent speakers of St'at'imc language
- Supporting Elder Language Instructors and Cultural Workers
- Ensures the efficient, inclusive and effective development and delivery of language and culture activity and services to the community of Xwisten
- Apply for grants and proposals that pertain to Culture and language, including funding reports
- Plan and coordination of program meetings, events, and training workshops as required, including the preparation of meeting, training materials and assist with notes or follow-up as required
- Monitor projects to ensure within budget
- Arrange and maintain recording and archiving of Culture Language files
- Develop monthly calendars of planned events for newsletter
- Other duties as assigned by the Social Development and Administrator

Qualifications Skills and Abilities;

- A relevant post-secondary certificate or experience with all ages and within First Nation communities an asset
- Office management, language and culture, communications, or an acceptable combination of equivalent education
- Valid Driver's License and reliable vehicle
- Submit to a vulnerable criminal record check
- Strong communication and organizational skills
- Experience supporting Elders and community-based initiatives
- Understanding of cultural protocols and confidentiality
- Preference given to one with experience working with Indigenous language and/or cultural programs

Wage: \$22.00 to \$28.00 per hour minimum ~ Depending on experience

Closing Deadline: February 15, 2026

While we welcome all candidates, only those short listed for an interview will be contacted

Fax Cover Letter with referrals and Resume to:

Gary Forsyth, Band Administrator

Fax: 250-256-7999