



BRIDGE RIVER INDIAN BAND

P.O. BOX 190, LILLOOET, BC V0K 1V0 ● PH: (250) 256-7423

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Job Posting

Xwisten Tours Supervisor & Tour Guides

Seasonal Position(s)

Bridge River Indian Band is seeking an individual(s) to fill a Seasonal full time **Xwisten Tours Supervisor and two (2) part time Xwisten Tour Guides** for the Xwisten Experience Tours. The Xwisten Tours Supervisor will work with Xwisten Tour Guides coordinating tours, activities and responsible for the general maintenance for the Xwisten Experience Tours. The purpose of the Xwisten Experience Tours is to bring awareness of the community's traditional food & awareness to our culture and identify locations in our Xwisten and St'at'imc territory.

Duties & Responsibilities:

- Deliver tours – welcoming, tour of fishing grounds, tour of pithouse site, fishing drying demonstration
- Site Maintenance, watering, mowing lawn and weedwacking
- Research information relevant to tours
- Answer all inquiries regarding the tours and the fishing area
- Responsible for; cash register, bookings, and fish demo orders
- Assist with preparation and serving meals for the Fishing Tours
- Greeting customers and tourists
- Exercise Discretion when handle confidential information and always maintain confidentiality
- Other duties as assigned by the Administrator

Qualifications:

- Computer proficiency, especially with Microsoft Office (Word, Excel, Outlook)
- Good communication skills, verbal and written
- Food Safe Certificate
- Outgoing and Personable
- Tour Guides must have a valid first aid certificate
- Ability to work independently and in a team environment
- Strong organizational skills with the ability to multi-task
- This is shift work so must be able to work evenings and weekends
- Knowledge and understanding of Xwisten community, culture and challenges
- Valid Driver's License, have a reliable vehicle
- Must pass a criminal record check including vulnerable

Wage: \$19.00 to \$30.00 per hour minimum and depending upon experience

Deadline: Open Until Filled

Please submit your Cover Letter and Resume to:

**Gary Forsyth, Administrator
Bridge River Indian Band
P.O. Box 190, Lillooet BC, V0K 1V0
Fax: 250-256-7999**

While we welcome all candidates, only those selected for an interview will be contacted